

PARISH ADVISORY COUNCIL (PAC)

FEB 5, 2011 MINUTES

Members Present: Karin Teglia (Chairperson), Harry Kannry (Election Chairperson), MJ Martin (Secretary), Bob Musur, John Hayes, Jerry Moran, Kevin Kamholz, Jeff Toner, John Tuohy, Anne Leary, Trish Orndorff, Tom McGorey, David Dowdle, Darrio Boscutti, Jennifer Kerr Budziak, Katie Hayes, Bill Bright, Marianne Firlit, Janet Caschetta, Kathleen Gorman, and Jim Clauer

- Karin reviewed how the parish moved from a Parish Council to a Parish Advisory Council over the past 2 years, including visits from other parishes, books we reviewed, Parish Listening Sessions, development of a new Parish Identity, Vision and Mission Statement. This is the second meeting of this new council. The group will meet 3 times per year.
- Each member received a PAC binder for their use which included a member contact list.
- Goals of Meeting were three-fold:
 - Review & synthesize what Parishioners told us
 - Write draft Parish Goals
 - Start to think about how we will integrate our Parish goals into our personal goals
- Living out our Vision & Mission
 - Enable Communication and Collaboration of Ministries
 - Align our goals with needs of Parishioners
 - Connect Parishioners to Ministries
- The following members were seated together for our meeting.
 - Table 1: Katie Hayes, Jim Clauer, Jeff Toner (Value 2-Mission Component 1)
 - Table 2: Darrio, Trish Orndorff, Jerry Moran (Value 1-Mission 2)
 - Table 3: Marianne Firlit, Tom McGorey, Jennifer Kerr Budziak (Value 4-Mission 3)
 - Table 4: John Hayes, Janet Caschetta, Kevin Kamholz (Value 3-Mission 4)
 - Table 5: Bill Bright, Bob Musur, Anne Leary, John Tuohy
(Values 5 & 6-Mission 5 & 6)
 - Table 6: David, Karin Teglia
 - Table 6: Kathleen Gorman, Harry Kannry, MJ Martin (Values 7,8 & 9-Mission 7)
- Our first exercise was to review the Parish Listening Session Values and
 - A. sum each one in 1-3 words and
 - B. with post-its prioritize the top 3 values from our perspective.
 Each table worked on at least one of the 9 Value Statements. Listed below are the statements, the groups' summary words, and number of priority post-its value it received. In discussion we were also asked to record any "aha" moments.

1. **Be a welcoming, caring Community, where people are warmly greeted, invited to parish events, and connected to the parish from which a sense of belonging may emerge.**
Summary Words: Spirit of Welcome, Connect, Live
of Priority Post-Its Received: 10
 2. **Celebrate reverent liturgies that worship God, connect the congregation with each other and inspire people to enthusiastically live the Gospel.**
Summary Words: Calling, Sharing, Joyful-Greatness
of Priority Post-Its Received: 6
 3. **Transmit our catholic Faith as well as the history and spirit of SJC.**
Summary Words: Faith Sharing
of Priority Post-Its Received: 4
 4. **Engage in lifelong formation.**
Summary Words: Renewing, Confirming, Energizing
of Priority Post-Its Received: 5
 5. **Value relationships and expand outreach to each other and to those in need in the parish, in the local community, the diocese and world.**
Summary Words: Connection, Invite Relationships
of Priority Post-Its Received: 9
 6. **Advocate for systems and activities that promote peace, justice and life.**
Summary Words: Responsible stewardship, Execution
of Priority Post-Its Received: 3
 7. **Communicate effectively in a timely manner.**
Summary Words: Current Communication, Technology
of Priority Post-Its Received: 10
 8. **Promote inclusive lay leadership and create new models of governance.**
Summary Words: Lay leadership, Collaboration
of Priority Post-Its Received: 3
 9. **Participate in faithful stewardship of our parish resources.**
Summary Words: Financial Stability, Communication of Finances, Parish available to all within our Resources
of Priority Post-Its Received: 2
- Listed below is a summary of each tables' "aha's."
-Ask
-Need to break through cliques. Thank you for choosing SJC. Know people have other options. Recognize new parishioners, newly baptized, and connect with college kids returning home. Embrace those who choose us
-Not many weddings in parish – What does this mean?
-How do we get involvement – If people say they want this, why don't they come to more offerings?
-Seek more continual commitment process
-Welcome Back – Embracing all ages
-How do we build foundation to expand

- Close gap between desire and motivation to be involved
- When people need the Church, we need to evangelize
- Recognize and execute obligation towards social justice beyond boundaries of SJC

- Our second exercise was to draft Parish goals. Each table was given one component of the Mission statement and asked to draft goals that were needed to achieve in order for us to live out our Mission. Goals were to be SMART goals: Specific, Measurable, Achievable, Relevant, and Time-based.

1. Celebrate Eucharistic liturgies that enliven our spirits. (Table 1)

Goals:

1. Involve more people in the Mass in the areas of: developing/planning, hospitality, lectors, communion ministers, musicians, servers, mass coordinators, liturgical dance or other creative ideas
2. Consciously invite people into celebrating the Liturgical Process from start to finish, by identifying various potential groups, and inviting a third of those groups personally within the first year, focusing especially on hospitality.
3. During Mass use education on the new missal to redirect it into a celebration
4. Determine what groups are not being touched and target special liturgies

2. Be a welcoming community, who calls forth the gifts of each person. (Table 2)

Goals:

1. Create a group by the first quarter, 2011 that will function as a “welcome wagon” to follow up with new parishioners, parents of baptism, married couples, RCIA to begin the relationship and get to know them to discern their gifts, talents, and interests.
2. Establish the 1st Sunday after Memorial Day as Collegiate Sunday Mass to welcome back all college students home and encourage Sunday Mass throughout summer and involvement in our community through outreach and other social events. Get their email addresses to stay in touch.
3. Establish a “Discernment Sunday” to communicate and generate interest in various activities going on in the parish as well as outreach activities. Sign up card in pew. Check interest and email address.
4. Establish a nametag system.
5. Establish a version of CHRP called PEEP- People engaging in Energetic Prayer. Formation that creates life- long friends who contribute to SJC community.

3. Engage in life-long formation that calls us to convert our hearts. (Table 3)

Goals:

1. Create an online Facebook SJC community “Faithbook” reclaiming Facebook for God. Would need facilitator committed to maintaining and posting new content. Success will be measured by whether it keeps alive.
2. Create an online retreat for Advent 2011.

3. Connect Service experiences to Formation by creating committee to examine and report on service happening (Harvest Saturday, work tours, and fish fry, etc.); evaluate where, to what extent spiritual and faith formation is already happening; strategize for increasing and building on that connection.

4. Share the teachings of our Catholic faith (Table 4)

Goals:

1. Institute parish-wide blessings for various groups: college kids in August, Seniors in high school, new drivers
2. Incorporate high school students in the Days of Spirit and whole confirmation process
3. Connect graduating seniors to their new parish at their university
4. Offer social events for young adults during winter breaks
5. Offer Theology on Tap this summer for 20-30 year old parishioners.

5. Value relationships and expand outreach (Table 5)

Goals:

1. Increase parishioner involvement in outreach activities through parish outreach office.

6. Advocate for the social justice teachings of the Catholic Church (Table 5)

Goals:

1. Provide a forum that educates parishioners with teaching of the Church that encourages them to live out their faith: medical ethics/justice, social justice, economics/justice, right to life, immigration.

7. To support his mission, we will communicate effectively, promote lay leadership and collaborative models of governance, and faithfully steward our time, talent and treasure (Table 7)

Goals:

1. Communicate judiciously with parishioners through various means of technology available and other sources as a welcome and an outreach. Benchmarks are:
 - *Utilize email blast beginning with the new fiscal year; a counter will measure the number of responses.
 - *Utilize the website informatively and interactively to reach out and encourage participation. A counter will measure the number of responses as will the interaction that occurs.
 - *Target particular groups to communicate opportunities available for formation through the website & email immediately. The individual responses are the measurement.
 - *Utilize the parish bulletin consistently as a means for formation and announcements. The response to the above given the 1500 bulletins distributed is immeasurable except through pastoral staff reports.
 - *Utilize the pulpit weekly to communicate the message of our faith that values the parish holds

2. Promote lay leadership with a ministry fair within the year and follow up with formation of leaders.
- For the above 7 aspects of the Mission Statement the group decided who owned that goal because of their role in the parish or who wanted to volunteer to pursue the goal. People who can assist are also listed.

	Liturgy 1	Welcome 2	Formation 3	Teach 4	Outreach 5	Social Justice 6	Communication 7
Who Owns	Jim	Jerry	Marianne	David	Bill	Bill	MJ
Assists	Jennifer Priests	Darrio Trish	Priests Katie	Janet Katie	Jerry John Bob Katie	Jerry Jeff	Kathleen Harry Janet Jim John

- Groups are encouraged to engage additional volunteers to help and then meet to be able to prepare final goals to be presented at the May PAC meeting.
- PAC Members should report about this meeting and goals we are pursuing to their ministries and consultative/advisory groups.
- Fr David and Karin are considering a letter to parishioners updating them on how the Parish Advisory Council is moving forward with the Mission Statement.
- Dave Bennett joined the PAC meeting and presented an update on the 50th. He also explained the Legacy Campaign Committee and asked for a volunteer from the PAC. Kevin Kamholz will represent our group.
- Harry Kannry will be in charge of Spring Elections for the School and YC Advisory Boards and the Parish Advisory Council. He would like to include bios on the new website.
- Our next meeting is **May 10th at 7pm**. All are encouraged to calendar this date now.